

Oregon ASHRAE Board of Governors		
2018.05.214	4:00pm (1600) PST	1313 NW Marshall St, Portland, OR 97209
Meeting called by	John Farley & Alexei Holstein	
Type of meeting	Board of Governors	
Facilitator	Alexei Holstein	
Note taker	Geoff Jenks	
Attendees	Jesse Bryant, John Farley*, Alexei Holstein*, Brian Clemons*, Mark Trader, Gary Heikkinen*, Megan Tosh, Ryan Pinckard, Marianna Vallejo*	
	<i>* Designates voting member of Board of Governors.</i>	
	<i>Quorum Established with 4 of 7 voting members present at call to order. 1 arrived late.</i>	
Approval of old Minutes		
Discussion	<ol style="list-style-type: none"> 1. Members were unable to open the minutes from the last meeting. 2. Approval to be postponed until it can be reviewed. 	
Conclusions	Approval of minutes postponed until they can be reviewed by members.	
Action Items	Person Responsible	Deadline
Redistribute previous meeting minutes.		Next Meeting
Old Items		
Oregon ASHRAE Annual Golf Tournament		
	Gary Heikkinen	
Discussion	<ol style="list-style-type: none"> 1. Imperative that an approval take place today. 2. Decisions to be made today: <ol style="list-style-type: none"> 2.1. Should we increase the sponsorship fees. <ol style="list-style-type: none"> 2.1.1. Increase championship fee to \$3,000? 2.2. Consider reducing the number of golfers the sponsorship comes with. <ol style="list-style-type: none"> 2.2.1. One 4-some instead of two. 2.3. Increase or Decrease the number of championship sponsors. 2.4. Add ASHRAE logo and championship sponsor logos to Hydro Flask <ol style="list-style-type: none"> 2.4.1. Estimated cost \$4,950.00 3. Discussion <ol style="list-style-type: none"> 3.1. Discussed making new "elite" status of sponsorship that's above the current championship level. 3.2. Discussion explored different combination of sponsors, with benefits, etc. 3.3. Discussion regarding Hydroflask. 	

	<p>3.4. Drink Sponsors can be recognized with their logo on the drink tickets.</p> <p>4. Motion by Alexei:</p> <p>4.1. Motion as follows:</p> <p>4.1.1. To approve the Golf Budget with the following changes:</p> <p>4.1.1.1. Championship sponsor shall be limited to 1 at a cost of \$5,000.00 and receive 2 foursome golfer spots.</p> <p>4.1.1.2. Gold sponsor shall be limited to 3 at a cost of \$2,500.00 each and receive 1 foursome golfer spot.</p> <p>4.1.1.3. Silver sponsor shall be limited to 6 at a cost of \$2,000.00 each and receive 1 foursome golfer spot.</p> <p>4.1.1.4. Bronze sponsor shall be limited to 6 at a cost of \$1,500.00 each and receive 1 foursome golfer spot.</p> <p>4.1.1.5. Hole Sponsors shall be eliminated.</p> <p>4.1.1.6. Raffle Sponsor shall be limited to 1 at a cost of \$2,000.00</p> <p>4.1.1.7. Breakfast Sponsor shall be limited to 2 at a cost of \$500.00</p> <p>4.1.1.8. Lunch Sponsor shall be limited to 2 at a cost of \$500.00</p> <p>4.1.1.9. Bar – On Course sponsor shall be limited to 2 sponsors at a cost of \$1,000 each.</p> <p>4.1.1.10. Bloody Mary Station shall be limited to one sponsor at a cost of \$1,000.00</p> <p>4.1.1.11. The Beverage Cart shall be limited to two sponsors at a cost of \$750.00 each.</p> <p>4.1.1.12. The cost of a foursome group shall be \$750.00, and it shall be limited to 17 (68 golfers in total).</p> <p>4.1.1.13. The cost of a single registration shall be \$200.00 and shall be limited to 8 (8 golfers in total).</p> <p>4.1.1.14. Mulligan price shall be \$10 each or \$40.00 for 5. Not limit shall be established for the number of mulligans that someone can buy, however only 1 mulligan may be used per team per hole.</p> <p>4.1.1.15. Add a line item for Graphic design valued at \$750.00</p> <p>4.1.1.16. Reduce Printing cost to \$750.00</p> <p>4.2. Seconded: John Farley</p> <p>4.3. Vote: Passed Unanimously</p> <p>4.3.1. For: 5</p> <p>4.3.2. Against: 0</p> <p>4.3.3. Abstain: 0</p>				
Conclusions	Golf Budget approved with the changes listed per item 4.1.1				
Action Items	<table border="1"> <thead> <tr> <th data-bbox="924 1591 1211 1648">Person Responsible</th> <th data-bbox="1211 1591 1380 1648">Deadline</th> </tr> </thead> <tbody> <tr> <td data-bbox="924 1648 1211 1734">Gary Heikkinen and someone to help.</td> <td data-bbox="1211 1648 1380 1734">1 week</td> </tr> </tbody> </table>	Person Responsible	Deadline	Gary Heikkinen and someone to help.	1 week
Person Responsible	Deadline				
Gary Heikkinen and someone to help.	1 week				
Registration for the sponsors to be posted					
<u>New Items</u>					
Discussion Regarding Sponsorship at Meetings					
	John Farley				
Discussion	1. It's noted that we should limit the number of sponsors at meetings to just one.				

	2. Discussion regarding the possibility of a Bar Sponsor.		
Conclusions	Future meetings will be limited to one sponsor.		
Action Items	Person Responsible	Deadline	
None		NA	
Upcoming Meetings			
	John Farley		
Discussion	Note that there will be a joint meeting with SMACNA coming up.		
Conclusions	None		
Action Items	Person Responsible	Deadline	
None		NA	
Raising Chapter Dues			
	Ryan Pinckard		
Discussion	<ol style="list-style-type: none"> 1. Ryan would like to explore increasing the chapter dues. Based on increased membership and the past operational budget deficit 2. Initial proposal to increase budget from \$45 per member to \$75 per member. 3. Discussion: <ol style="list-style-type: none"> 3.1. Concern about MEP engineers not being able to justify the cost. 3.2. Questions to be answered by membership committee or dues task force: <ol style="list-style-type: none"> 3.2.1. How many people currently pay Oregon Chapter Dues? 3.2.2. What are the proposed amounts and projected income / decrease in membership. 3.2.3. What is the threshold that MEP engineers would be willing to pay? 3.3. It is believed that there are deadlines with society regarding when dues can be increased. 		
Conclusions	Ryan and assigned group to look into more information regarding the possibility of increasing chapter dues.		
Action Items	Person Responsible	Deadline	
Additional Dues increase research	Ryan	NA	
CRC Budget			
	Mariana Vallejo		
Discussion	<ol style="list-style-type: none"> 1. The chapter now must send the following members to the CRC: <ol style="list-style-type: none"> 1.1. CTTC Chair, 1.2. Grass Roots Chair 1.3. YEA Chair, 1.4. Delegate 1.5. Alternate 1.6. Student Activities Chair – Optional. 		

Minutes

	<ol style="list-style-type: none"> 2. This increases the number of people funded by 1 or 2 people. From 4 to 5 or 6 depending of if the chapter sends the Student Activities Chair. 3. Cost per person is \$1,200.00, which does not include travel. Travel is covered by society. 4. Discussion and Clarification 5. Motion – Mariana <ol style="list-style-type: none"> 5.1. “Motion to increase budget for CRC” <ol style="list-style-type: none"> 5.1.1. Seconded – John Farley 5.2. Discussion <ol style="list-style-type: none"> 5.2.1. Recommend adding 2 people at an additional cost of \$2,400.00 total. 5.3. Revised Motion: “To increase budget for CRC travel by \$2,400.00 to accommodate 2 extra attendees. 5.4. Vote – Passed unanimously <ol style="list-style-type: none"> 5.4.1. For: 4 5.4.2. Against: 0 5.4.3. Abstain: 0 		
Conclusions	CRC budget to increase by \$2,400.00 to accommodate 2 extra attendees per item 5.		
Action Items	Person Responsible	Deadline	
None		NA	
Open table			
Discussion	No additional items presented		
Adjournment			
Adjournment	Meeting was Adjourned by Alexei Holstein		
Next Meeting	TBD		